



**Timeline for Adopted Budget
Fiscal Year 2013 – 2014
as of March 4, 2013**

Due Date *	Description
Monday, March 4, 2013	Distribution of Budget Development Forms to All Departments/Division leadership via MyAVC
Monday, June 10, 2013	Presentation of the Tentative Budget to the Board of Trustees
Friday, July 12, 2013	Budget Development Forms from each Department/Division due to Vice Presidents
Friday, July 19, 2013	Final approval of departmental budget requests by President and Vice Presidents; forward to Vice President of Business Services to compile and forward to SPBC Budget Sub-Committee
Wednesday, August 7, 2013	Review of budget requests by SPBC Budget Sub-Committee
Wednesday, August 14, 2013	Budget Information forwarded to SPBC for review
Wednesday, August 21, 2013	Presentation of budget recommendations by Budget Sub-committee to SPBC in the Draft Adopted Budget
Wednesday, August 28, 2013	SPBC Recommendations and Finalized Budget sent to President
Monday, September 9, 2013	Presentation of the Adopted Budget to the Board of Trustees

** Timeline subject to change*